

## Bretforton Community Shop

Annual Members Meeting – Monday 23 September 2019, 7.00pm  
Bretforton Memorial Hall

1. Apologies for absence
2. Minutes of previous AMM
3. Chair's report
4. Secretary's report
5. Treasurer's report
6. Approval of Audit arrangements
7. Election of committee
8. Review of future plans
9. Any Other Business

1	<p><b>Apologies for absence</b> Paulette &amp; John Moore, Nigel Smith, Tash Daly, Phil &amp; Catherine Smith, Phil Moxon, Hilary &amp; Geoff Collins, Nigel London</p>	
2	<p><b>Minutes of previous Annual Members Meeting</b> Proposed – Rob Davis, Seconded – Belinda Wells Approved by the members present</p>	
3	<p><b>Chair's report</b></p> <p><b>Trading review:</b></p> <ul style="list-style-type: none"> <li>• Trade at Christmas 2018 was very disappointing</li> <li>• Loss of two part time members of staff impacted performance</li> <li>• Our wholesaler was sold so new supplier needed at short notice, leading to supply disruption</li> <li>• Competition from new Co-op in Honeybourne is having some impact on sales</li> <li>• Trial - of volunteers exclusively running shop on Friday, Saturday &amp; Sunday to reduce costs</li> </ul> <p><b>Key Objectives for 2019-2020</b></p> <ul style="list-style-type: none"> <li>• Focus on adjusting operations to match trading conditions</li> <li>• Focus on recruiting new volunteers &amp; growing the membership</li> <li>• Focus on targeted fundraising</li> </ul> <p><b>Our volunteers</b></p> <ul style="list-style-type: none"> <li>• Fabulous support from all- including many volunteers who contribute behind the scenes as well as the committee members</li> </ul>	
4	<p><b>Secretary's report</b> <b>Membership update</b></p> <ul style="list-style-type: none"> <li>• Founder Members: 256</li> <li>• Membership at last AMM: 286</li> </ul>	

	<ul style="list-style-type: none"> <li>• New Members added in the last 12 months: 4</li> <li>• Total Membership: <b>290</b></li> </ul> <p>Our 2020 plans - re-commit to actively recruit new members</p>	
5	<p><b>Treasurer's Report</b>  Receive and approve the accounts for the financial year ending 31<sup>st</sup> March 2019  Proposed – Belinda Wells, Seconded – Sandie Seager  Accounts approved by the members present.</p> <p><b>Revenue</b> £115.137  Cost of sales £88,502  <b>Gross profit</b> £26,635  Admin expenses £34,877  Other operating income £1,425  <b>Operating Profit/(Loss)</b> (6,817)  Interest receivable -  Interest payable &amp; similar charges -  <b>Profit/(Loss) on Ordinary Activities before Taxation</b> (£6,817)  Tax on Profit/(Loss) (£314)  <b>Profit/(Loss) for the Financial Year</b> (£6,503)</p> <p><b>Summary 2018/19</b></p> <ul style="list-style-type: none"> <li>• Accounts are for a shorter period of eight months as end of year moved to 31 March 2019</li> </ul>	
6	<p><b>Approval of the audit arrangements</b></p> <p>To continue to receive an annual independent Accountants Report and not require a full audit  To re-appoint David Cadwallader &amp; Co Ltd (recommended by Plunkett) – to provide the independent Accountant's Report</p> <p>Proposed – Rob Davis, Seconded – Tim Mills  Approved by the members present.</p>	
7	<p><b>Election of Committee</b>  In accordance with the rules of the Society the following members stood down:  Heather London  Kim Carter  Kate Buckham  Mike Cook  All offered themselves to stand again.</p> <p>The members present approved the election of the Committee.  Committee as elected –  Chris Buckham  Heather London  John Cleveland</p>	

