

SOCIETY REGISTRATION NUMBER 32135R

**BRETFORTON COMMUNITY SHOP
FINANCIAL STATEMENTS
31 JULY 2017**

BRETFORTON COMMUNITY SHOP

FINANCIAL STATEMENTS

YEAR ENDED 31 JULY 2017

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BRETFORTON COMMUNITY SHOP
THE REPORT OF THE MANAGEMENT COMMITTEE
YEAR ENDED 31 JULY 2017

The Management Committee has pleasure in presenting its report and the unaudited financial statements of the society for the year ended 31 July 2017.

PRINCIPAL ACTIVITIES

Bretforton Community Shop Limited was formed as an Industrial and Provident Society which registered in May 2013. It is a voluntary organisation run by a Management team of twelve volunteers for the benefit of the community. Its primary function is to provide a Community based retail shop not just as a replacement for the lost village store and post office in April 2013, but as a social hub for local villagers to meet up and socialise.

COMMITTEE OF MANAGEMENT

The officers who served the company during the year were as follows:

Chris Buckham (Chair)
Heather London (Treasurer)
John Cleveland (Vice Chair)
Lynette Williams (Secretary)
Leeann Bibby
Kate Buckham
David Miskin
Kim Carter
Margaret Dodds
Pat Watson
Mike Cook

Registered office:
39 New Street
Bretforton
Evesham
Worcs
WR11 7HY

Signed on behalf of the officers

Chris Buckham
Chairperson

Heather London
Treasurer

Lynette Williams
Company Secretary

Approved by the Management Committee on

BRETFORTON COMMUNITY SHOP
INDEPENDENT ACCOUNTANTS' REPORT TO THE MEMBERS OF
BRETFORTON COMMUNITY SHOP
YEAR ENDED 31 JULY 2017

We report on the financial statements of the society for the year ended 31 July 2017.

This report is made solely to the members as a body. Our reporting work has been undertaken so that we might state to the members those matters we are required to state to them in an independent accountant's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the society and the members as a body, for our work, for this report, or for the opinion we have formed.

RESPECTIVE RESPONSIBILITIES OF MANAGEMENT COMMITTEE AND THE INDEPENDENT ACCOUNTANT

The Management Committee is responsible for the preparation of the accounts and they consider that an audit is not required for this year and that an independent accountant's report is needed.

It is our responsibility to carry out procedures designed to enable us to report our opinion.

BASIS OF THE INDEPENDENT ACCOUNTANT'S OPINION

Our work was conducted in accordance with the Statement of Standards for Reporting Accountants. Our procedures included a review of the accounting records kept by the society and a comparison of the accounts presented with those records. It also included consideration of any unusual items or disclosures in the accounts, and seeking explanations from the Management Committee concerning any such matters. The procedures undertaken do not provide all the evidence that would be required for an audit, and consequently we do not express an audit opinion on the view given by the accounts.

INDEPENDENT ACCOUNTANT'S OPINION

In our opinion:

- (a) the accounts are in agreement with those accounting records kept by the society under section 75 of the Co-operative and Community Benefit Societies Act 2014.
- (b) having regard only to, and on the basis of, the information contained in those accounting records, the accounts have been drawn up in a manner consistent with the accounting requirements of the applicable legislation, and,
- (c) the society satisfied the conditions for exemption from an audit of the accounts for the year specified in section 84 of the Co-operative and Community Benefit Societies Act 2014 and did not at any time within that year fall within any of the categories of societies not entitled to the exemptions specified in section 84(3) of the Co-operative and Community Benefit Societies Act 2014.

Suite 3 Bignell Park Barns
Chesterton
Nr Bicester
Oxon
OX26 1TD

DAVID CADWALLADER & CO LIMITED
Chartered Certified Accountants

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BRETFORTON COMMUNITY SHOP

PROFIT AND LOSS ACCOUNT

YEAR ENDED 31 JULY 2017

	Note	2017 £	2016 £
REVENUE		209,893	209,789
Cost of sales		<u>165,010</u>	<u>168,270</u>
GROSS PROFIT		44,883	41,519
Administrative expenses		46,959	48,045
Other operating income	2	(4,204)	<u>(2,271)</u>
OPERATING PROFIT/(LOSS)	3	2,128	(4,255)
Interest receivable		10	–
Interest payable and similar charges		(216)	(201)
PROFIT/(LOSS) ON ORDINARY ACTIVITIES BEFORE TAXATION		1,922	<u>(4,456)</u>
Tax on profit/(loss) on ordinary activities		19	–
PROFIT/(LOSS) FOR THE FINANCIAL YEAR		<u>1,903</u>	<u>(4,456)</u>

BRETFORTON COMMUNITY SHOP

BALANCE SHEET

31 JULY 2017

	Note	2017 £	£	2016 £
FIXED ASSETS				
Tangible assets	5		<u>32,008</u>	<u>36,872</u>
CURRENT ASSETS				
Stocks	6	11,614		12,165
Debtors	7	–		947
Cash at bank and in hand		<u>17,469</u>		<u>12,560</u>
		<u>29,083</u>		<u>25,672</u>
CREDITORS: Amounts falling due within one year	8	<u>13,536</u>		<u>16,962</u>
NET CURRENT ASSETS			<u>15,547</u>	<u>8,710</u>
TOTAL ASSETS LESS CURRENT LIABILITIES			<u>47,555</u>	<u>45,582</u>
CAPITAL AND RESERVES				
Called up equity share capital	10		<u>37,620</u>	37,550
Profit and loss account	11		<u>9,935</u>	<u>8,032</u>
MEMBERS' FUNDS			<u>47,555</u>	<u>45,582</u>

The officers of the Management Committee acknowledge their responsibilities for:

- (i) ensuring that the society keeps proper accounting records which comply with sections 75 of the Co-operative and Community Benefit Societies Act 2014 (the Act),
- (ii) establishing and maintaining a satisfactory system of its books of accounts, its cash holdings and all its receipts and remittances in order to comply with section 75 of the Act, and
- (iii) preparing financial statements which give a true and fair view of the state of affairs of the society as at the end of the financial year and of its profit for the financial year in accordance with the requirements of sections 79 and 80, and which otherwise comply with the requirements of the Act relating to financial statements, so far as applicable to the society.

These financial statements were approved by the Management Committee and authorised for issue on the 26 November 2016 and are signed on their behalf by:

Chris Buckham
Chairperson

Heather London
Treasurer

Lynette Williams
Company Secretary

Society Registration Number: 32135R

BRETFORTON COMMUNITY SHOP
NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED 31 JULY 2017

1. ACCOUNTING POLICIES

Basis of accounting

These financial statements have been prepared in compliance with the provisions of FRS 102 Section 1A, 'The Financial Reporting Standard applicable in the UK and the Republic of Ireland'.

Cash flow statement

The Management Committee has taken advantage of the exemption in FRS102 Section 1A from including a Cash flow statement in the financial statements on the grounds that the society is small.

Turnover

Turnover represents amounts derived from the provision of goods and services falling within the company's ordinary activities after deduction of value added tax.

Fixed assets

All fixed assets are initially recorded at cost.

Depreciation

Depreciation is calculated so as to write off the cost of an asset, less its estimated residual value, over the useful economic life of that asset as follows:

Freehold Property	-	10% straight Line
Fixtures & Fittings	-	10% Straight Line
Equipment	-	10% Straight Line

Stocks

Stocks are valued at the lower of cost and net realisable value, after making due allowance for obsolete and slow moving items.

Financial instruments

Financial liabilities and equity instruments are classified according to the substance of the contractual arrangements entered into. An equity instrument is any contract that evidences a residual interest in the assets of the entity after deducting all of its financial liabilities.

Donations

Donations are recognised as income upon receipt.

Grants

Grant income is subject to deferral where the grant period exceeds 12 months.

BRETFORTON COMMUNITY SHOP
NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED 31 JULY 2017

2. OTHER OPERATING INCOME

	2017	2016
	£	£
Events income	3,501	1,879
Donations	232	340
Capital grant released	52	52
Revenue grants recieved	419	-
	<u>4,204</u>	<u>2,271</u>

3. OPERATING PROFIT/(LOSS)

Operating profit/(loss) is stated after charging:

	2017	2016
	£	£
Officers' remuneration	-	-
Depreciation of owned fixed assets	4,864	4,908
	<u>4,864</u>	<u>4,908</u>

4. PARTICULARS OF EMPLOYEES

The aggregate payroll costs of the above were:

	2017	2016
	£	£
Wages and salaries	29,969	30,799
Social security costs	-	-
	<u>29,969</u>	<u>30,799</u>

5. TANGIBLE ASSETS

	Freehold Property £	Fixtures & Fittings £	Equipment £	Total £
COST				
At 1 August 2016 and 31 July 2017	<u>35,207</u>	<u>9,789</u>	<u>7,619</u>	<u>52,615</u>
DEPRECIATION				
At 1 August 2016	10,850	2,454	2,439	15,743
Charge for the year	3,517	589	758	4,864
At 31 July 2017	<u>14,367</u>	<u>3,043</u>	<u>3,197</u>	<u>20,607</u>
NET BOOK VALUE				
At 31 July 2017	<u>20,840</u>	<u>6,746</u>	<u>4,422</u>	<u>32,008</u>
At 31 July 2016	<u>24,357</u>	<u>7,335</u>	<u>5,180</u>	<u>36,872</u>

BRETFORTON COMMUNITY SHOP
NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED 31 JULY 2017

6. STOCKS

	2017	2016
	£	£
Stock	<u>11,614</u>	<u>12,165</u>

7. DEBTORS

	2017	2016
	£	£
Corporation tax repayable	<u>-</u>	<u>947</u>

8. CREDITORS: Amounts falling due within one year

	2017	2016
	£	£
Bank loans	1,112	4,400
Trade creditors	10,709	9,490
Other creditors including taxation and social security:		
Corporation tax	19	-
PAYE and social security	-	10
VAT	425	953
Accruals and deferred income	<u>1,271</u>	<u>2,109</u>
	<u>1,715</u>	<u>3,072</u>
	<u>13,536</u>	<u>16,962</u>

9. RELATED PARTY TRANSACTIONS

The management committee purchase items from the shop. All transactions are at open market value. No other transactions with related parties were undertaken such as required to be disclosed under FRS 102.

10. SHARE CAPITAL

	2017	2016
	£	£
At 1 August 2016	37,550	37,370
Shares issued	70	180
At 31 July 2017	<u>37,620</u>	<u>37,550</u>
Amounts presented in equity	<u>37,620</u>	<u>37,550</u>

Share capital consists of 3,762 Ordinary Shares @ £10 each to 248 shareholders

BRETFORTON COMMUNITY SHOP
NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED 31 JULY 2017

11. RESERVES

	Profit and loss account
	£
Balance brought forward	8,032
Profit for the year	<u>1,903</u>
Balance carried forward	<u><u>9,935</u></u>

BRETFORTON COMMUNITY SHOP
MANAGEMENT INFORMATION
YEAR ENDED 31 JULY 2017

**The following pages do not form part of the statutory financial statements
which are the subject of the independent accountant's report on page 2.**

BRETFORTON COMMUNITY SHOP
DETAILED PROFIT AND LOSS ACCOUNT
YEAR ENDED 31 JULY 2017

	Note	2017 £	£	2016 £
REVENUE			209,893	209,789
COST OF SALES				
Opening stock and work-in-progress		12,165		15,357
Purchases		163,392		164,190
Event costs		1,067		888
		<u>176,624</u>		<u>180,435</u>
Closing stock and work-in-progress		<u>(11,614)</u>		<u>(12,165)</u>
			165,010	168,270
GROSS PROFIT			44,883	41,519
GROSS PROFIT PERCENTAGE			21.4%	19.8%
OVERHEADS				
Wages and salaries		29,969		30,799
Rent, rates and water		2,252		2,064
Rates and water		-		16
Light and heat		2,428		2,264
Insurance		699		707
Repairs and maintenance (allowable)		773		572
Waste collection		552		592
Telephone		753		673
Computer expenses		-		1,121
Printing, stationery and postage		88		648
Staff entertaining		-		210
Subscriptions & licenses		540		80
Sundry expenses		1,387		930
Donations		130		-
Advertising		100		171
Legal and professional fees		195		-
Accountancy fees		645		750
Depreciation		3,517		3,517
Depreciation of fixtures and fittings		589		633
Depreciation of office equipment		758		758
Bank charges		<u>1,584</u>		<u>1,540</u>
			46,959	48,045
LOSS ON SOCIETY TRADING			(2,076)	(6,526)
Events income			3,501	1,879
Donations			232	340
Capital grant released			52	52
Revenue grants recieved			<u>419</u>	<u>-</u>
OPERATING PROFIT/(LOSS)			2,128	(4,255)
Bank interest receivable			<u>10</u>	<u>-</u>
			2,138	(4,255)
Interest on other loans			<u>(216)</u>	<u>(201)</u>
PROFIT/(LOSS) ON ORDINARY ACTIVITIES			1,922	(4,456)