

Bretforton Community Shop

Annual Members Meeting – Monday 3rd October 2022, 7.00pm
Bretforton Memorial Hall

1. Apologies for absence
2. Approve Minutes of previous AMM
3. Approve accounts for year-end 31st March
4. Reappoint auditor
5. To disapply Section 83 of the Co-Operative & Community Benefit Societies Act 2014
6. Discuss policy for managing missing and deceased members' shares
7. Election of Committee Members
8. Membership Update
9. Review of trading and future plans
10. Any other business

1	Apologies for absence – Paulette Moore, Maureen Godwin, Phil Moxon, Hilary Collins	
2	Approve Minutes of AMM held 28th September 2021	
3	Approve accounts for year-end 31st March 2022	
4	Approval of the audit arrangements To re-appoint David Cadwallader and Co Ltd as the Society's Independent Reviewer/Auditor .	
5	Disapply Section 83 of the Co-Operative and Community Benefit Societies Act 2014 Results of voting on formal business: All resolutions were approved.	
6	Missing and Deceased Members' Shares Policy The policy of managing and tracing members and treatment of their shares was discussed.	
7	Election of Committee In accordance with the rules of the Society the following members stood down: Heather London Kim Carter Kate Buckham Mike Cook All offered themselves to stand again other than Kim Carter The members present combined with those voting in advance approved the election of the Committee. Committee as elected –	

	<p>Chris Buckham Heather London John Cleveland Kate Buckham David Miskin Mike Cook Lynette Williams (Secretary)</p>	
8	<p>Membership update</p> <ul style="list-style-type: none"> • Founder Members: 256 • Membership at last AMM: 292 • New Members added in the last 12 months: 4 • Deceased members 9 <p>Total Membership: 287</p> <p>Our Volunteers in 2021-22</p> <ul style="list-style-type: none"> • Total active volunteers: 37 (2020/21: 34) • Volunteers over 10 shifts: 21 (2020/21: 22) 	
	<p>Review of the Trading in the current financial year and future plans</p> <ul style="list-style-type: none"> • April, May & June traded 5% down on the same months in 2021 • Sales in July, August & September have been 7.5% ahead of the same period last year, and in line with our stretch forecast • Our gross profit has also improved in the last two months (to 24%) • Customer numbers (measured by number of transactions) in first ½ of 2022/23 in line with same six months last year (700 transactions/week) • Average basket spend marginally up on the year in first 6 months of 2022/23 (£6.03 versus £5.87) • We believe recent upturn partly due to more visitors and more pickers <p>Key Objectives for 2022-23</p> <ul style="list-style-type: none"> • Ensure at least a break-even trading position by meeting our stretch sales and margin targets for the year. • Appeal to the village for their support, primarily in volunteer numbers, but also their custom. • Welcome new members of the Committee to help manage & develop the Shop for the longer term. • Attract new shareholders (given the significant number of new residents since the shop opened in December 2014) 	
8	<p>Any Other Business</p> <p>Next committee meeting -approve Missing and Deceased Members' Shares Policy</p> <ul style="list-style-type: none"> • -approved at meeting on 25.10.2022. • Are we advertising in the holiday cottages-in process of getting business cards in stands for each. • Are we going to re-start serving hot drinks-difficult with only one volunteer on shift. • Signage missing -to be replaced. • Volunteer socials-social secretary needed. 	

Meeting ended 8.20pm

Chair
Chris Buckham

Secretary
Lynette Williams